



**Client's details:**

Name: **Elena Ivanova**

Passport: 72 1234567

**Arrive: on Sep 19 at 6-30 a.m.**, flight № FZ-8573

**Departure: on Oct 4 at 23-15 p.m.**, flight № FZ-574

Trekking in: **Langtang National Park, Gosaikunda lakes.**

**Before trekking:**

- meet at the airport with a **nameplate "Go Trekking"**;
- take to the **New Hotel Panda**, where she will take a rest until 14 p.m.;
- **come to the Hotel at 14 p.m.**, show her the way to the official bank to make **money exchange** (in Bank of Kathmandu on Chaksibari Marg, for example) and help to **buy a local SIM card**, so she could phone you if it's necessary;
- show her the **Ork2K restaurant** on Mandala str. to have lunch and **tell her about trekking details**. There is a great possibility she won't do the whole trek – only until Gosaikunda lakes and back, so provide her recalculations for this variant of trekking (the transfer back will be more expensive, because it will be the jeep again).
- **take the money** for the transfer TO the mountains, permit, company services, Tenzing and porter's insurance, company services;
- **take the half of money** for Tenzing and porter's salary – she will give them the rest part on the trek according to number of days she is going to walk;
- she will give the **money for the transfer BACK** from the mountains according the decision – will or won't she walk the whole trek (if she will – the price remains the same 30\$ per car from Sundarjal; if she won't – the price changes because she return to Syabrubesi and go back by jeep, so it will be 180\$);
- she will give Tenzing the **money for the guest houses** when they will go on trek (this is also because she hasn't decided yet how much of trek she will walk);
- she will need an **English speaking guide** in Kathmandu to see the sights. Give her your mobile so she could phone you and inform when she is ready to see the sights (approximately on Sep 20-21, and after trekking on Oct 3).

**Important #1:** our recommendations when we want her to see the following sights:

**Durbar square** – in the evening after dinner (around 20 p.m.);

**Monkey Temple** – in the early morning before breakfast (meet her at 4-30 a.m. at the Hotel and bring her (on foot) to the Temple at 5 p.m., so she could see the sunrise);

**Pashupatinatk** – after breakfast;

**Main Bouda** – on the day after trekking in the 2<sup>nd</sup> part of the day closer to dinner (so she could see the Bouda, walk around the square near it, then have dinner on the square and go back to Tamel);

**Garden of Dreams** – at any free time during the walking around the city.

**Important #2:** we ask to include the taxi transfer to the price of guide's services (so 30\$ per day including taxi). She will need the transfer only if she goes to Pashupatinatk and Bounda.

**- after lunch in Ork2K:**

1) show her other restaurants and places where we recommend to eat:

the Friends (near Ork2K on Mandala street);

Himalayan Java Coffee (near Ork2K on Mandala street);

the Places (on the way to the New Hotel Panda on Saat Ghumi Marg);

the Shop Right Supermarket (on the cross of Chaksibari Marg and Paryatan Marg) – to buy snacks for the trekking.

2) show her the ATMs to withdraw the money:

office opposite the Shop Right Supermarket.

3) show her our partner's equipment shop (tell them you are from Slava and Marina, Moscow, Russia):

don't remember the particular name of the shop – it's next to Belgian Fries on Thamel

Bhagawati Marg not far from the Bank of Kathmandu (you may go there after the money exchange).

4) during the showing her the main places help her to buy lung ta flags and explain why she needs it.

**Important:** there is a possibility that on the next day (Sep 20) she will need to walk with her around Thamel once again. Ask her about it at the end of your first meeting.