



# TSUBAETY FAJRI RAMDAN

081216564326 | tsubaety01@gmail.com | Tsubaety-Fajri-Ramdan linkedin.com/in/

Jl. Lalumagaparang, No. 08, Rt01/RW01, Dec. Beru, Jereweh District, West Sumbawa

Highly motivated and results-oriented individual with a strong background in marketing and education. As a marketing intern at Takaful Keluarga RO Utami, I have honed my communication skills by delivering information effectively and resolving participant complaints with professionalism and empathy. In addition, my experience as a member of the teaching staff at Pondok Modern Darussalam Gontor has equipped me with excellent organizational skills and the ability to create a conducive learning environment. I have a Bachelor's degree in Sharia Economics with honors and have developed various soft and hard skills, including analytical thinking, leadership, and proficiency in using Microsoft Office tools. I am eager to contribute my expertise, such as in economics, human resource management, marketing, and finance, and make a positive impact on a dynamic and growth-oriented company.

## Work Experience/Internship

---

### Takaful RO Utami Family - Yogyakarta

Aug 2021 – Sep 2021

#### Marketing Internship

- **Effective Communication:** I have developed strong communication skills, both oral and written. I can clearly and concisely convey information to clients and effectively promote the company's products and services.
- **Complaint Resolution:** I have successfully addressed participants' complaints, actively listening to their concerns and feedback. I have provided timely and satisfactory solutions professionally and empathetically.
- **Participant Assistance:** I have assisted participants in navigating insurance quotes, explaining policy details, coverage options, and answering their questions. I have provided guidance and support throughout their customer journey.
- **Positive Attitude:** I consistently show a positive and professional attitude in all interactions with participants. My friendly attitude and approachable nature have helped build rapport and foster strong relationships.

### Pondok Modern Darussalam Gontor - Banyuwangi

Jun 2017 - May 2018

#### Teacher Staff

- Set the teacher's schedule in the division of subjects for each class
- Carrying the mandate to be part of the Infrastructure in maintaining the benches and tables of each classroom
- Become a homeroom teacher for grade 2 and teach grades 3, 4, and 6 in several subjects
- Become supervisor of BANUSTRAN consulate (Bali and Nusa Tenggara)

## Education

---

### University of Muhammadiyah Yogyakarta - Yogyakarta, Indonesia

Sep 2018 - Jun 2022

#### Bachelor of Sharia Economics, 3.79/4.00

- Honor: Cumlaude  
With thesis title: Analysis of Reward and Competency on Employee Work Productivity (case study at Pegadaian Syariah Kusumanegara)
- Practice banking as AO, CS, Teller, and Supervisor in semester 5 and 6
- Scholarship: PT. Amman Mineral Nusa Tenggara, West Sumbawa Regency Government (2019) Algorithm (2021)
- Attended many relevant seminars such as Financial Inclusion, stocks and Financial Management.
- Actively participate in over 10+ campus events, such as competitions and webinars.

### Pondok Modern Darussalam Gontor - Ponorogo

Oct 2012 - Jul 2017

#### High school diploma, 7.70 / 8.00

- 1st Place in Gontor Football Olympiad
- 2017 1st Place in Jambrana Scouts 2014
- 1st Winner of Jambrana Comprehensive Scout Competition
- 2014 1st Place in Jambrana Scout ribbon map competition

## Organizational Experience

---

### Sharia Economics Student Association - Yogyakarta, Indonesia

Oct 2020 - Oct 2021

#### Event Organizer

- Organize all sorts of event preparations.
- Create an event rundown and ensure the running of the event from start to finish and consolidate with the association chairman and event owner.
- Create monthly events for members of organizations and committees to strengthen friendship.

### Sharia Economic Intellectual Forum - Yogyakarta, Indonesia

Nov 2020 – Oct 2021

#### Secretary of PSDI

- Responsible for the ongoing processes of FIES and FoSSEI cadres.

- Responsible for maintaining the loyalty of cadres.
- Responsible for the recruitment process of new FIES members.
- Disseminate information about vacant positions on social media, job boards, or other talent search resources.
- Conduct interviews with prospective candidates and conduct selections to determine suitable candidates for the position

## **Other Skills, Awards & Experience**

---

- **Achievements** : 3rd place in the debate of the Sharia Economic Festival of Universitas Ahmad Dahlan (2019), 1st winner in the Regional debate of DIY Scientific Meeting Universitas Ahmad Dahlan (2020)
- **Soft skills**: analytical thinking, critical thinking, logical thinking, leadership, teamwork, integrity, time management.  
**Hard Skills**: Public Speaking (MC, Moderator), Microsoft Word (Graphics, Table of Contents, Pages, Letters), Excel (Pivot Table, Vlookup, Hlookup, Xlookup, Index Match), and PowerPoint (Morph).
- **Certification**: Insurance agent from Professional Certification Body, TGH Insurance (2021), Algorithm Data Science School (2022), IELTS Certificate of Completion (2023)
- Attend **Digital Marketing** class for one month and a half with 11 topics and 133 materials and **Human Resource Development** class for one month with 5 topics and 55 materials and get certificates from both classes.