

From Ukraine

NATALIYA RACHKOVSKAYA

CONTACTS



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LINKS



Instagram

https://instagram.com/nata.rachkovskaya?utm_medium=copy_link



Telegram

<https://web.telegram.org/z/#777000>

SKILLS



Easy to find contact with people



Have an active life position



Maintain business and professional relations



Understand how to effectively plan your time



Attentive to details, striving for professional development



ABOUT ME



Personal qualities:

know how to put me in place of employees who are subordinate to me;

can maintain a reasoned and constructive dialogue;

can correctly explain the task and indicate the motivation;

can find a solution in a difficult situation;

do not despair in case of failure;

WORK EXPERIENCE



AUG 2020

LTD. "TUTSER"

APR 2021

Sinkevich A.V / Kiev

1. Translation of technical, socio-political literature;

2. Translation of patent descriptions, shipping documents;

3. Translation of correspondence with organizations, as well as materials of meetings, seminars, etc.

SEP 2021

HEAD OF SUPPORT AND PAYMENT

MAR 2022

Slushchenko Maria / Kiev

My duties included:

1. Determine the status of the problem;

2. Drawing up a vacation schedule;

3. Preparation and adjustment of job descriptions for employees;

4. Organization of promotions on sites;

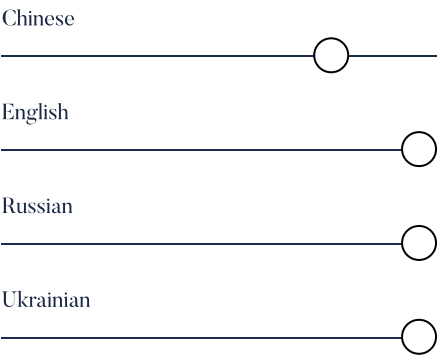
5. Conducting an analysis of the effectiveness of organized events;

6. Proper planning of the calendar of events within the site

EDUCATION



LANGUAGES



2020

HIGH SCHOOL DIPLOMA
Intellect Gymnasium | Druzhkovka

2023

BACHELOR
Kyiv National Linguistic University | Kiev
Faculty: Oriental Studies
Specialty: translator
Specialization: Chinese language and literature (inclusive)

2023

BACHELOR
Private Higher Education Institution "European University" | Kiev
Department: Economics and Management
Specialty: management
Specialization: logistics

2023

BACHELOR
3. WSB University | Szczecin
Faculty: Business and Economics

PERSONAL DETAILS



Date of birth
02.10.2003

Nationality
Ukrainian

Marital status
single

COURSES



FEB 2022 **MANAGEMENT SKILLS&LEADERSHIP**
APR 2022 **DEVELOPMENT COURSE**

FEB 2022 **TEAM MANAGMENT COURSE**
APR 2022

FEB 2022 **GOOGLE ADS**
APR 2022 *GOOGLE*

INTERNSHIP



MAY 2022 **CONTEXTUAL ADVERTISING MANAGER**
SEP 2022 *Google / Kyiv*

Planning of advertising campaigns
Analysis of effective advertisements by ODC, AIDA
Segmentation of the target audience
Ads reaching a profitable level
